

Initial Design Consultation

Understanding your functional and environmental audio visual requirements helps AVI Systems determine the general scope of work, budgets and timelines necessary to take the next step. It also lays the foundation for establishing the relationship and expectations of all parties: you, the architect, the general contractor and AVI Systems.

- Who will be the primary user of the technology?
- What is the intended purpose of the room (presentation, video conferencing, both, etc.)?
- What types of media will be used to present information (websites, PowerPoint, other MS Office documents, Flash, etc.)?
- Will the furniture and equipment in the room be stationary, or will you require the option to rearrange room elements as needed?
- Will users need the ability to take notes during presentations?
- Have you determined whether you prefer front or rear projection? Both? Neither?
- Are there any other special requirements or needs, such as lighting control, additional telephone lines, IP and LAN cabling, electrical outlets integrated into tables, etc.?
- Have you selected a computer platform?
- Will any other existing equipment need to be integrated into this new audio visual system? If yes, please list each item, along with a brief description of its condition, a copy of its specification sheet (if available), the serial number, and a photo or sketch of its rear connection panel.